



Howden-le-Wear Primary School



Welcome To Our School.

Safeguarding of children, staff and visitors to our school is of utmost importance to everyone at our school.

Please read this notice and sign in the Visitors Book to acknowledge your agreement to abide by our practices which are detailed below:

- Entry and exit of our school must be through the main reception door only.
- Our school is a non-smoking environment.
- Mobile telephones must be turned off whilst on our premises.
- Recording devices (cameras, video recorders, iPads etc) must only be used in the school hall during invited performances and events where permission has been granted by the Headteacher.
- A visitors badge must be worn at all times.
- Please note our fire and emergency evacuation procedure prior to entry of the building.
- Children must not be approached to open doors.
- Our school operates a 'zero tolerance' approach towards any form of abuse.

The following staff have responsibility for safeguarding roles:

- The designated person is **Mr Baines, Headteacher.**
- The Nominated Deputies are **Mrs Lowden, Deputy Headteacher and Mrs Clark, Year 5/6 Teacher.**
- The designated Safeguarding Governor is **PCSO Rebecca Carey.**
- The designated Child Protection Governor is **Mrs Howarth.**
- The Looked After Officer is **Mr Baines.**
- The SENDCO is **Mrs Lowden.**
- The ICT and E-Safety Officer is **Mr Baines.**



Mr Baines



Mrs Lowden



Mrs Howarth



PCSO Carey



Mrs Clark